# Wawashkamo Golf Club 501c3

# FINAL By-Laws of the Club

### ARTICLE ONE - NAME AND OBJECT

Wawashkamo Golf Club is a 501<sup>©</sup> 3 entity organized exclusively for charitable and educational purposes. The purpose of the organization is to preserve the unique character and grounds of the historic Wawashkamo Golf Course on Mackinac Island, Michigan, to inform, educate and enlighten the public regarding the historical significance of the property, and to engage in activities related to the foregoing.

## ARTICLE TWO – DIRECTORS AND OFFICERS

Section 1. The management, control of the affairs, and property of this Club shall be vested to a Board ranging from 7 to 12 Directors, who shall be elected at the Annual Meeting of the Club. Each Board member may hold office for four consecutive three-year terms, in a staggered format.

Section 2. During this period, a Board member may resign, in writing, at any time. If a Board member serves four consecutive terms, he/she is ineligible to return to the board for three years.

Section 3. Board member selection will be staggered by seniority of service so that the whole board does not turn over at the same time in the future.

Section 4. Each Board member must be a member of the club and must attend (in person, by phone, or virtual-type communication methods) 60% of the regularly scheduled meetings each year. Should a director fail to do so, he/she will be no longer be a Board member unless otherwise approved by the Board. Nominated and elected Board members approved by the membership at the annual meeting will be seated immediately after the membership vote.

Second 5. A Nominating Committee composed of 3-5 current board members and past presidents will be appointed each year by the Executive Committee to identify, recruit, screen and interview candidates for election to Board positions.

Section 6. The officers of the Club shall be a President, Vice-President, Secretary, and Treasurer. They shall be elected by the Board from among its Members, and shall hold office for one year.

Section 7 The officers of the Club shall constitute an Executive Committee and may be called upon to assist the President in managing the day-to-day operation of the Club. The responsibility for the election of officers, the appointment of committees and all policy decisions will be reserved to the Board of Directors, to which the Executive Committee is responsible.

Section 8. The President, with the consultation of the Executive Committee, shall have power to appoint any committee from the membership it shall deem necessary.

Section 9. The President, or if absent, the Vice President, shall preside at all meetings of the Club and the Board of Directors, and shall administer the Club, its properties, and all contractual arrangements of the Club. If both the President and Vice-President are absent from any meeting, the Board Members present may elect a presiding officer to conduct the meeting.

Section 10. The Secretary shall keep the records of the meetings and reports of historical and educational nature of the Club and the Board of Directors, the list of Members, and shall perform such other duties as may, from time to time, be fixed by the Board.

Section 11. The President shall provide notices of all meetings of the Club and of the Board to the members thereof, as provided by the By Laws, and shall conduct correspondence.

Section 12. The Treasurer shall collect and disburse funds as directed by the Board and shall keep the accounts in books belonging to the Club. Books shall at all times be open to the inspection of the Board of Directors, to whom shall be made an Annual Report in writing of the money received and paid out, and the amount of funds on hand. The annual financial report will be made available to the general membership following its approval by the Board of Directors.

Section 13. Vacancies within the Board of Directors shall be filled by the Board with the recommendations of the Nominating Committee.

## ARTICLE THREE – MEETINGS

Section 1. The Annual Meeting of the Club for its members shall be held before Labor Day of each year, at such hour and place as the Executive Committee shall designate. Votes may be in person or by proxy.

Section 2. Special meetings for the membership may be called by the President on at least three (3) days' notice via email to all members, for the transaction of such business as may be stated in the notice. Member special meetings may be called on the request of five members, in writing, to the President.

Section 3. Fifteen percent (15%) of the voting class of members of the Club shall constitute a quorum for the transaction of business at any meeting of the Club except the by-laws. Each qualifying Club membership shall have one vote benefit.

Section 4. Fifty one percent (51%) of the Board of Directors shall constitute a quorum of the Board for conducting business of the Club.

#### ARTICLE FOUR - MEMBERSHIP

Section 1. The categories of membership are (1) Patron (2) Regular (3) Honorary (4) Associate (5) Non-golfing member. A portion the membership dues categories qualify for tax benefits under IRS  $501^{\circ}$  (3). All new members must pay an initiation fee.

Section 2. Patron and Regular, with the exception of Associate, members within the Regular class, have one vote per membership. The number of Patron and Regular members shall be set by the board. Seasonal visitors to Mackinac Island are eligible for Patron and Regular membership, however their total may never exceed twenty-five (25%) of the total existing membership. Associate membership shall be available to individuals between the ages of twenty-three (23) and thirty-five (35) years of age who are children of members. At age thirty-five (35) they may become Patron and Regular member(s) without paying any initiation fee.

Section 3. Honorary members may be (1) elected to such membership by the unanimous vote of the Board of Directors in recognition of extraordinary services to the Club, (2) may be the current State of Michigan Governor and Mackinac Island State Park members during their term of office, or (3) such other persons with significant roles within the Mackinac community. Such Members have all the privileges of Members, except voting.

Section 4. Approved applications for Patron, Regular, Associate, Non-golfing, and Honorary membership must be ratified by the Board of Directors.

Section 5. No greens fees are to be paid by Members, with the exception of Non-Golf membership and active military service persons which are eligible for reduced greens fees.

Section 6. The Board of Directors shall have the power to establish the amount of the annual dues per membership category and all fees to be paid by players. The Board may determine the need for assessment to and to all members whenever the needs of the Club may so require. All dues are to be paid by March 1.

Section 7. Member(s) may request a one-time only one year Leave of Absence for any reason by notifying the Club. During this time, there are no membership privileges. Should the member(s) elect to reinstate the membership after the Leave of Absence period, current dues must be paid, and membership privileges will be reinstated. Should the Leave of Absence extend beyond one year, membership privileges may be reinstated on a case-by-case basis.

#### ARTICLE FIVE – COMMITTEES

Section 1. The President with confirmation from the Executive Committee may appoint standing and ad hoc committees as necessary.

Section 2. Standing committees which are continuous, and ad hoc committees which are temporary, may be determined as necessary. The committees may include members and non-members.

Section 3. All committees are responsible to the Board of Directors.

#### ARTICLE SIX – MEMBER RESIGNATION AND EXPULSION

Section 1. Member resignations shall be in writing or automatic after two years of non-payment of dues unless it is an approved leave of absence by the Board of Directors.

Section 2. No resignations of the membership shall be accepted until all dues and charges against the member have been paid, and all Club property has been returned.

Section 3. A Member may be expelled for behavioral, financial or other factors that may be injurious to the reputation of the club by a 75% vote of the Board of Directors.

#### ARTICLE SEVEN – AMENDMENTS

Section 1. Every amendment of the Bylaws of the Club shall first be presented in writing to the Board of Directors, and will be acted upon at any subsequent meeting of the-membership.

Section 2. A two-thirds (2/3) majority of the membership present at the Annual Meeting in person or by proxy shall be required to amend these Bylaws; prior notification of 14 days shall be given.

# ARTICLE EIGHT – MISCELLANEOUS

In the absence of any other applicable rule or topic, the current version of Robert's Rules of Order shall apply (2012 Version).

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